

MEMORANDUM

Agenda Item No. 11(A) (34)

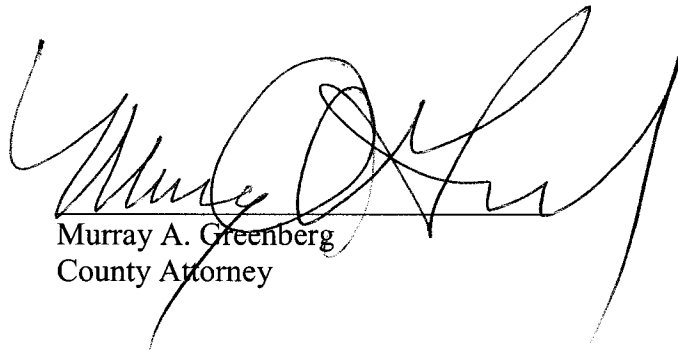
TO: Honorable Chairman Bruno A. Barreiro
and Members, Board of County Commissioners

DATE: March 6, 2007

FROM: Murray A. Greenberg
County Attorney

SUBJECT: Resolution retroactively
authorizing in-kind services
from Miami-Dade Fire
Rescue Dept. for the La
Caminata Walkathon

The accompanying resolution was prepared and placed on the agenda at the request of Commissioner Carlos A. Gimenez.



Murray A. Greenberg
County Attorney

MAG/bw



MEMORANDUM

(Revised)

TO: Honorable Chairman Bruno A. Barreiro
and Members, Board of County Commissioners

DATE: March 6, 2007

FROM:


Murray A. Greenberg
County Attorney

SUBJECT: Agenda Item No. 11(A) (34)

Please note any items checked.

_____ "4-Day Rule" ("3-Day Rule" for committees) applicable if raised

_____ 6 weeks required between first reading and public hearing

_____ 4 weeks notification to municipal officials required prior to public hearing

_____ Decreases revenues or increases expenditures without balancing budget

_____ Budget required

_____ Statement of fiscal impact required

_____ Bid waiver requiring County Manager's written recommendation

_____ Ordinance creating a new board requires detailed County Manager's report for public hearing

_____ Housekeeping item (no policy decision required)

_____ No committee review

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 11(A) (34)
03-06-07

RESOLUTION NO. _____

RESOLUTION RETROACTIVELY AUTHORIZING IN-KIND SERVICES FROM THE MIAMI-DADE FIRE RESCUE DEPARTMENT FOR THE DECEMBER 2, 2006 LA CAMINATA WALKATHON SPONSORED BY THE BAY OF PIGS MUSEUM & LIBRARY, A NOT-FOR-PROFIT ORGANIZATION, IN AN AMOUNT NOT TO EXCEED \$483.00 TO BE FUNDED FROM THE NON-AD VALOREM PORTION OF THE FIRE RESCUE DISTRICT BUDGET

WHEREAS, the Bay of Pigs Museum & Library has requested in-kind services from the Miami-Dade Fire Rescue Department for the December 2, 2006 La Caminata Walkathon in an amount not to exceed \$483.00 (see attached Fee Waiver/In-Kind Service Application); and

WHEREAS, the Bay of Pigs Museum & Library is a not-for-profit organization; and

WHEREAS, La Caminata Walkathon is a small event, as that term is defined in the attached Fee Waiver/In-Kind Service Application, with the purpose of raising funds for a new museum; and

WHEREAS, the in-kind services shall be funded from the Fire Rescue District Budget,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board retroactively authorizes in-kind services from the Miami-Dade Fire Rescue Department for the December 2, 2006 La Caminata Walkathon in an amount not to exceed \$483.00 to be funded from the non-ad valorem portion of the Fire Rescue District Budget.

The foregoing resolution was sponsored by Commissioner Carlos A. Gimenez and offered by Commissioner _____, who moved its adoption. The motion was seconded by Commissioner _____ and upon being put to a vote, the vote was as follows:

Joe A. Martinez, Chairman	
Dennis C. Moss, Vice-Chairman	
Bruno A. Barreiro	Jose "Pepe" Diaz
Audrey M. Edmonson	Carlos A. Gimenez
Sally A. Heyman	Barbara J. Jordan
Dorrian D. Rolle	Natacha Seijas
Katy Sorenson	Rebeca Sosa
Sen. Javier D. Souto	

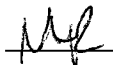
The Chairperson thereupon declared the resolution duly passed and adopted this 6th day of March, 2007. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: _____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.



Monica Rizo

**MIAMI-DADE COUNTY
FEE WAIVER/IN-KIND SERVICES APPLICATION**

MDFR - \$ 483

COUNTY FEE WAIVERS OR IN-KIND SERVICES REQUESTED THROUGH THIS PROCESS ARE NOT EFFECTIVE UNTIL APPROVED BY
ACTION OF THE BOARD OF COUNTY COMMISSIONERS PURSUANT TO THE MIAMI-DADE COUNTY HOME RULE CHARTER

Please complete the following form and submit completed form along with requested materials, if applicable, to:

Special Events Staff
Communications Department
111 N.W. 1st Street, Suite 2510
Miami, FL 33128

Phone: (305) 375-2836
Fax: (305) 375-3968

Type of Event/Application (select one of the following):

- ☐ District Event - Event of minimal impact related to specific commission district (Complete questions 1-7, sign and date; copy will be submitted to the appropriate District Commissioner within two days of receipt of application.)
- ☒ Small Event - Event of minimal impact not necessarily related to a specific commission district. (Complete questions 1-7, sign and date.)
- ☐ Special Event - Event with expected attendance of less than 5,000 with localized impact limited to an individual community or municipality (Complete questions 1-12, sign, date and submit form no later than 60 days prior to event date.)
- ☐ Major Event - Large Event with expected attendance of over 5,000 or significant probability of protests, controversy, violence or vandalism (Complete questions 1-12, sign, date and submit form no later than 120 days prior to event date.)

1. Full legal name of the requesting organization: BAY OF PIGS MUSEUM & LIBRARY

2. Applicant Status: (Select one of the choices below)

- ☒ Not-For-Profit or Tax Exempt ☐ Local Government or Public Entity
- ☐ For-Profit
- ☐ County Sponsored Event/Sponsoring Department _____
- ☐ Other (specify): _____

3. Name and contact information for single point of contact (address, phone, fax, e-mail address, etc.): WILLIAM D. MUIR
13921 SW 106 ST. MIAMI, FL 33186 (305) 342-8323
BILLMUIR@BELLSOUTH.NET

4. Specify fee waiver or in-kind service requested (quantify, if applicable): IN-KIND - MDR EMT Services

5. Name, date of event, description, and purpose of the event (if event is a fund-raiser, define the beneficiaries): _____

LA CAMINATA
12/2/2006
WALK-A-TON
FUND RAISING FOR NEW MUSEUM

6. Please select ALL that apply to event:

- ☐ Economic Development: Event supports vitality or growth of the local economy
- ☐ Youth/Education: Event benefits youth of any age and/or offers educational benefits
- ☐ Health and Social Services: Event supports health-related causes and/or social programs or institutions that improve quality of life within the community
- ☒ Arts and Culture: Event supports music, theatre, literature, art or culture
- ☐ Environmental: Event benefits environmental concerns or promotes conservation
- ☐ Sports and Athletics: Event supports/promotes organized sports or recreational participation

7. Physical address of event venues (please specify Commission District(s)): 500 SW 127 AVENUE
DISTRICT 12

5

MIAMI-DADE COUNTY
FEE WAIVER/IN-KIND SERVICES APPLICATION

8. Description of regional or local impact: BEGINNING OF NEW MUSEUM, A TOURIST ATTRACTION
ON PAR WITH THE BEST WE NOW HAVE.
9. Daily/hourly event schedule, including set-up and breakdown schedule (attach event calendar, if applicable):
8:00 AM TO 1 PM
10. Detailed description of event venues (map or schematic of event venues, access points, surrounding roadways and traffic flow diagrams, if applicable): ON THE SCHOOL'S GROUNDS, THE TRACK FIELD
11. Expected number of participants and estimated attendance (per day, if applicable): 100-150 WALKING
500-700 ATTENDEES
12. Itemized budget, including total event budget, total budget of host organization, if applicable, and total commitment of resources (attach additional pages as needed): VOLUNTEER

I hereby certify that all the statements made in this application are true and correct.

[Signature]
Signature of Authorized Representative

11/28/2006
Date

MIAMI-DADE FIRE RESCUE DEPARTMENT
SPECIAL EVENTS BUREAU
9300 N.W. 41 STREET
DORAL, FLORIDA 33178
OFFICE (786) 331-5000 / FAX (786) 331-4435

SPECIAL EVENTS OVERTIME ESTIMATE SHEET

Invoice Number: _____

Date: November 29, 2006

Control Number: 12 - 06 - 034

Prepared By: MICHEL ANTOINE

VENDOR INFORMATION

Name: THE BAY OF PICKS MUSEUM & LIBRARY			
Billing Address: 1821 SW 9TH STREET			
City: MIAMI	State: Florida	Zip Code:	33135
Phone Number: 305-649-4719	Fax Number: 305-649-9769		

PERSONNEL

Rank / Title	Overtime Hourly Rate	Quantity	Event Hours	Total
Chief Fire Officer	\$ 75.00			\$ -
Captain	\$ 65.00	1	4	\$ 260.00
Lieutenant	\$ 55.00			\$ -
Fire Fighter	\$ 50.00	1	4	\$ 200.00
Fire Prevention Inspector	\$ 55.00			\$ -
Beach Manager	\$ 30.25			\$ -
Lifeguard 2	\$ 26.75			\$ -
Lifeguard 1	\$ 22.75			\$ -
Civilian (Overtime Rate Only)	\$ 30.00			\$ -
DISPATCHER				\$ -
Personnel Total				\$ 460.00

EQUIPMENT

Type	Hourly Rate	Quantity	Event Hours	Total
Pumper	\$ 100.00			\$ -
QRV / TRI	\$ 65.00			\$ -
Rescue Truck	\$ 50.00			\$ -
Motorcycle Unit	\$ 40.00			\$ -
Rescue Cart	\$ 35.00			\$ -
Rigid Hull Inflatable Boat (RHIB)	\$ 35.00			\$ -
Personal Watercraft (PWC)	\$ 35.00			\$ -
Bicycle Unit	\$ 35.00			\$ -
Equipment Total				\$ -
Personnel Total				\$ 460.00
5% Administrative Fee				\$ 23.00
Total Event Estimate				\$ 483.00

Please make checks payable to: Board of County Commissioners

Please note: The Board of County Commissioners set all rates through
County Administrative Order 7-33.

NOTE: The above costs are only an estimate for your event. Any permit related inspection costs (tents, stages, etc.) and/or other related firewatch and rescue standby related costs will be borne by the vendor. Required permit inspections must be completed before occupying or use. After hours or weekend inspections will be billed at a rate of \$50.00 per hour with a minimum 4-hour charge.

Authority: - Section 1-16 of the Florida Fire Prevention Code empowers the local jurisdiction to establish and issue permits, certificates, notices and approvals, or orders pertaining to fire control and /or hazardous conditions. Requirements of permitting shall be established by the Fire Chief or his designee. Whenever, in the opinion of the designated fire official, rescue or firewatch may, be essential for the public safety in any place of assembly or due to the nature of the event, exhibition, display, contest or activity, the owner, agent or leasee shall employ one or more State Certified Firefighter, Fire Inspector, Paramedic or EMT's, as determined by section 2-56.2 of the Dade County Code. The cost of said personnel, equipment and administrative fees will be in accordance with Miami-Dade County Fire Rescue Department Administrative order 7-33, Special Events Off-Duty Fire Rescue Services. Vendors engaged in activities or functions for which such services are required and would be seen as necessary, shall comply with all rules, ordinances and laws.

Departmental Policy: - The Fire Rescue Department requires that all first time users of off regular duty services obtain an application until credit approval has been established. This application must be accompanied by **FULL PAYMENT FOR THE ESTIMATED TOTAL COST. ALL COMPENSATION DUE FOR SERVICES REQUEST WILL BE PREPAID BY MONEY ORRDER, CERTIFIED CHECK, TRAVELERS CHECK OR CASHIER'S CHECKS AT THE TIME OF APPLICATION OR AS DETERMIND BY THE CHIEF FIRE OFFICIAL RESPONSIBLE FOR OFF REGULAR DUTY SERVICES. ANY COMPENSATION OVER AND ABOVE THE RATE ESTABLISHED IS STRICTLY PROHIBITED. ALL FUNDS PREPAID AND NOT OBLIGATED WILL BE REFUNDED TO THE APPLICANT.**

The estimated cost of the requested service is: \$ 483.00

The applicant is restricted to the general assignment of duties to be performed and has no authority over Fire Rescue Personnel. To avoid a minimum fee for Off Regular Duty Services, the Fire Rescue Department must be notified at least 24 hours in advance of any changes or termination of required services. An administrative charge for processing has been included in the total cost. If an event lasts longer than the prescribed period of time, the vendor agrees to pay any and all additional costs. If a vendor fails to pay total cost or part there of, within (60) days, an additional (10%) administrative fee may be added.

I HAVE READ AND UNDERSTOOD THE PROVISIONS OF THEIS APPLICATION AND WILL ACT IN FULL COMPLIANCE OF THIS AGREEMENT.

Authorized Agency Representative

November 29, 2006

Date

Signature of the Firewatch Clerk

November 29, 2006

Date

For further Information and assistance, please contact the Special Events Bureau at (786) 331-5000 or Fax (786) 331-4435.
Address 9300 NW 41st Street. Miami, FL 33178

(For Fire Department Use Only)

Final Cost: \$ _____

Signature: _____

Chief Levi Thomas or Designee
Special Services Division
Special Events Bureau

Date

**Miami-Dade Fire Rescue Department
Headquarters
Special Events Bureau
Off Regular Duty Services Application**

Event Information

Date of Request: 11/29/2006 Application: 12-06-034
Name of Organization: THE BAY OF PICKS MUSEUM & LIBRARY
Address: 1821 SW 9TH STREET MIAMI FL 33135
City State Zip Code
Phone: (305) 649-4719 Fax: (305) 649-9769
Type of Event: WALKATHON Estimated Attendance: 500
Site Address: 500 SW 127TH AVE
Site Contact Person: BILL MUIR Phone: (305) 649-4719
Date of Service: From: 12/2/2006 To: 12/2/2006
Hours of Operation: From: 9 To: NOON

Billing Information

Company / Person Name: SAME AS ABOVE
Address: _____ Federal I.D.# _____
City: _____ State: _____ Zip Code: _____
Telephone: () Fax: ()

Type of Service Requested

(Please Check Appropriate Box)

- | | |
|---|---|
| <input type="checkbox"/> Firewatch | <input type="checkbox"/> Rescue Stand-By |
| <input type="checkbox"/> New Construction | <input type="checkbox"/> Movie Shoot |
| <input type="checkbox"/> Code Requirements | <input type="checkbox"/> Concert |
| <input type="checkbox"/> Fair / Festival | <input type="checkbox"/> Sporting Event |
| <input type="checkbox"/> Use of Flammable | <input type="checkbox"/> Meeting |
| <input type="checkbox"/> Cooking Tents | <input type="checkbox"/> Display |
| <input type="checkbox"/> Fireworks, Explosive | <input type="checkbox"/> Other (Specify): _____ |

See Reverse Side For Additional Important Information

Memorandum



Date: March 6, 2007

To: Honorable Chairman Bruno A. Barreiro
and Members, Board of County Commissioners

From: George M. Borges
County Manager

Subject: In-Kind Reserve Request Recommendation

The Office of Strategic Business Management (OSBM) has reviewed the attached in-kind request and recommends for the item to move forward to the Board of County Commissioners for consideration.

Background

A not-for-profit organization Bay of Pigs Museum and Library has requested a retroactive waiver for in-kind services for their La Caminata event held on December 2, 2006.

In-kind services have been requested in an amount not to exceed \$483 from the Miami-Dade Fire Rescue Department (MDFR) for EMT services. The in-kind services provided by the MDFR do not affect the countywide in-kind reserve.

As part of the FY 2006-07 Adopted Budget, the Bay of Pigs Museum and Library was awarded \$50,000 from the General Fund discretionary fund.

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